



New Generation Academy, Inc.
Excellence on the Rise.

Prospective Family Information Pkt.

2022 - 2023

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Welcome to New Generation Academy

Thank you so much for your interest in New Generation Academy (NGA), a homeschool co-op. We are a community of Christian teaching homes who work together to educate our children. Our families have resided in various Metro Atlanta counties, including Fayette, Clayton, Coweta, Fulton, DeKalb, and Henry counties.

At NGA, our purpose is to provide a Christian based, socially rich educational environment that promotes academic excellence while encouraging students to become well-rounded and diverse. We offer an enriching two-day per week college preparatory program which emphasizes sound study skills and habits. NGA is accredited by the Georgia Accreditation Commission and our program offers classes for students in PreK through 12th grade.

For the 2022-2023 school year, we plan to follow a hybrid model in that we will meet face to face on Tuesdays and virtually on Thursdays. Our virtual classes will be taught live via Zoom so students will continue to be instructed by our teachers allowing students the opportunity to ask questions and participate in live class discussions. Parents can sign their child(ren) up for as many or as few classes as desired. Only interested in electives? That's fine. Only concerned about math and science? That's okay too. Students can take classes on a full-time or part-time basis. Classes for the upcoming school year begin on Tuesday, September 6th.

In our small by design concept, our small class sizes allow for more personalized teaching and allows students to obtain the dedicated help needed in each class. Although a college degree is not required to homeschool, many of our parents/teachers hold bachelor's degrees in areas that lend nicely to the classes taught at the co-op. Degrees such as engineering, science, math, accounting, and English are just a sample of the varying degrees held by our parents/teachers. For parents who teach, teaching options are based on the needs of the co-op and parents are encouraged to teach to their expertise and experience.

At NGA, families are divided into four tiers. Participating families receive the benefit of a lower monthly tuition. However, we understand that many families have obligations that do not afford the opportunity to teach. A drop-off option is available for families who qualify. Tier I families (or drop-off families) are families that do not teach in any of our classes. Drop-off family classification is typically reserved for families with students in upper middle and high school. Tier II and Tier III families (or participating families) help teach. Tier IV families are those whose students are enrolled in only our elective courses.

We encourage interested families to visit our website at ngahomeschoolcoop.com to get to know a little bit about us. For more specific information, please visit the follow:

- For academics/classes - ngahomeschoolcoop.com/academics
- For prospective families - ngahomeschoolcoop.com/prospective-families
- For tuition - ngahomeschoolcoop.com/tuition-and-fees
- For frequently asked questions - ngahomeschoolcoop.com/faqs



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After reading through the website, we encourage families to reach out to schedule a Q and A session to answer any specific questions they may have. After the Q and A session, interested families can schedule a campus tour to view the campus. During the campus tour, families who are interested in registering will receive the link to our online registration page.

Some important dates to consider:

- Regular student registration ends - Friday, August 19th
- Parent/Student Orientation - Tuesday, August 23rd
- Late student registration ends - Friday, September 2nd
- Classes begin - Tuesday, September 6th

We are always looking for like-minded families to join us, so consider us if you and your family:

... want to be part of an accredited program that has classes for all your children Pre-K to 12th grade

... want a program that offers subjects like math, science, grammar, literature, history, and foreign language

... want to provide an opportunity for your children to interact and learn with other students in a caring environment

... want to be part of a program where graduates go on to apply and be accepted to many institutions, such as Georgia Tech, Oglethorpe University, Georgia State, and University of North Carolina (to name a few).

If this is the type of educational platform you desire and you would like to schedule a Q & A session, please complete contact us via email at ngacoopgroup@gmail.com or by phone at 678-429-4204. We look forward to speaking with you soon.

~ The NGA Admin Team



New Generation Academy Enrollment Checklist

To join our co-op family, please complete the following enrollment steps:

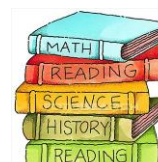
1. **Q & A Session:** The first step in the Enrollment Process, is a Q & A session. Until further notice, our face-to-face Open House events have been suspended. In lieu of our usual Open House events, families are encouraged to contact us to schedule a Q & A Session with members of our leadership team. To schedule a Q & A session, please call us at 678-429-4204 or contact us via email at ngacoopgroup@gmail.com to schedule. Interested families are encouraged to read through our website, including our frequently asked questions page, for more info.
2. **Attend a campus tour:** Prior to the beginning of the upcoming school year we will conduct campus tours for those families who have completed an Q & A session and who are interested in finding out more. At the end of the Q & A session, interested families can schedule a campus tour by contact us via email at ngacoopgroup@gmail.com.
3. **Complete the online registration form and submit registration fee.** Instructions for the online registration form will be provided during the campus tour. For those families who are not interested in a campus tour, the registration link can be provided following the Q and A session.
4. **For new families, after registration, someone from our leadership team will contact you in regards to your registration to welcome you to the family and to address any additional questions you may have.** Discussion will include possible student assessment.
5. **For participating families (Tier II or Tier III), someone from our leadership team will contact you to discuss your teaching assignment(s).** Parents are encouraged to teach to their expertise or experience - depending on the class needs of the co-op.
6. **After registration, families will receive a school calendar, a class schedule, and a curriculum list in order to obtain information about the books and supplies needed for each class.** The summer is a great time to shop for sales and specials on book purchases. Families dealing with food allergies will also receive an allergy info form.
7. **If needed, families should also complete the Declaration of Intent on the Georgia Department of Education's website.** All homeschool families should submit this information yearly.
8. **Mark your calendars for Parent/Student Orientation, which takes place on Tuesday, August 23, 2022.**
9. **Gather important documents and plan to bring them to our Parent/Student Orientation.** Parents should plan to bring a copy of their Declaration of Intent, previous school report cards/transcripts (if applicable), Immunization Certificate or religious exemption letter, and completed co-op forms, such as the Allergy Info Form, Statement of Cooperation, and Tuition Agreement Form. A complete list of the required co-op forms will be provided after registration.
10. **Enjoy your summer!**

NEW GENERATION ACADEMY

2022-2023 Academic Calendar

Semester I (16 weeks)

Week	Date (Tu/Th)	Holiday/Event
	Tues, May 8	Early Registration begins
	Thurs, July 15	Early Registration ends
1	Aug 23 (Tues)	PARENT/STUDENT ORIENTATION
	Aug 25 (Thurs)	Parent/Teacher Thinkwave Training (TBD)
2	Aug 31 (Wed)	Admin Fee due (or payment arrangements made)
	Sept. 2	Late Registration ends
3	Sept. 6	First "Official" Day of school -- Full day
	Sept. 8	SCHOOL DAY
4	Sept. 13	SCHOOL DAY
	Sept. 15	SCHOOL DAY
	Sept. 16 (Fri)	Virtual Town Hall Meeting TBD
5	Sept. 20	SCHOOL DAY
	Sept. 22	SCHOOL DAY
6	Sept. 27	SCHOOL DAY
	Sept. 29	SCHOOL DAY - (Monthly Tuition due by October 1st)
7	Oct. 4	SCHOOL DAY
	Oct. 6	SCHOOL DAY
8	Oct. 11	SCHOOL DAY
	Oct. 13	SCHOOL DAY
9	Oct. 18	SCHOOL DAY - ALL grades due by 9:00 p.m.
	Oct. 20	SCHOOL DAY - Progress Reports
10	Oct. 25	SCHOOL DAY
	Oct. 27	SCHOOL DAY
11	Nov. 1	SCHOOL DAY - (Monthly Tuition due)
	Nov. 3	SCHOOL DAY
12	Nov. 8	SCHOOL DAY - ELECTION DAY
	Nov. 10	SCHOOL DAY
13	Nov. 15	SCHOOL DAY
	Nov. 17	SCHOOL DAY
	Nov. 21 - 25	THANKSGIVING BREAK -- NO SCHOOL/NO HOMEWORK
14	Nov. 29	SCHOOL DAY
	Dec. 1	SCHOOL DAY - (Monthly Tuition Due)
15	Dec. 6	SCHOOL DAY
	Dec. 8	SCHOOL DAY
16	Dec. 13	SCHOOL DAY: MS/HS MIDTERMS - Math and Grammar (<i>during class time</i>)
	Dec. 15	SCHOOL DAY: MS/HS MIDTERMS - Science and History & Literature
		Elementary Students - No Midterms - Morning Classes only
	Dec. 19 - Jan 3	CHRISTMAS BREAK -- NO SCHOOL



NEW GENERATION ACADEMY

2022-2023 Academic Calendar (cont'd)

Semester II (16 weeks)

Week	Date (Tu/Th)	Holiday/Event
17	Jan. 3	Student Holiday / Teacher Workday
	Jan. 5	SCHOOL DAY - Independent Workday - (Monthly Tuition due)
18	Jan. 10	SCHOOL DAY
	Jan. 12	SCHOOL DAY
19	Jan. 17	SCHOOL DAY
	Jan. 19	SCHOOL DAY
20	Jan. 23 (Mon)	Virtual Town Hall Meeting - TBD
	Jan. 24	SCHOOL DAY
	Jan. 26	SCHOOL DAY
21	Jan. 31	SCHOOL DAY - (Monthly Tuition due on February 1st)
	Feb. 2	SCHOOL DAY
22	Feb. 7	SCHOOL DAY
	Feb. 9	SCHOOL DAY - Team Spirit Day
23	Feb. 14	SCHOOL DAY - Valentine's Day Recognition
	Feb. 16	SCHOOL DAY
24	Feb. 21	SCHOOL DAY - ALL grades due by 9:00 p.m.
	Feb. 23	SCHOOL DAY - Progress Reports
25	Feb. 28	SCHOOL DAY - Monthly Tuition due by March 1st
	Mar. 2	SCHOOL DAY
26	Mar. 6 (Mon)	Virtual Town Hall Meeting - TBD
	Mar. 7	SCHOOL DAY
	Mar. 9	SCHOOL DAY
27	Mar. 14	SCHOOL DAY
	Mar. 16	SCHOOL DAY
28	Mar. 21	SCHOOL DAY
	Mar. 23	SCHOOL DAY
29	Mar. 28	SCHOOL DAY
	Mar. 30	SCHOOL DAY - (Monthly Tuition due by April 1st)
	Apr. 4	SPRING BREAK -- NO SCHOOL/NO HOMEWORK
	Apr. 6	SPRING BREAK -- NO SCHOOL/NO HOMEWORK
30	Apr. 11	SCHOOL DAY
	Apr. 13	SCHOOL DAY
31	Apr. 18	SCHOOL DAY
	Apr. 20	SCHOOL DAY
32	Apr. 25	SCHOOL DAY - MS/HS FINAL EXAMS - Math and Grammar
	Apr. 27	SCHOOL DAY - MS/HS FINAL EXAMS - Science and History & Literature
		Elementary Students - No Finals
	May 2023	Co-op Award Ceremony – DAY/TIME TBD





2022 - 2023 Parent/Teacher Statement of Cooperation

A homeschool co-op is a group of like-minded families who meet and work cooperatively to achieve the educational goals for their children. Our primary objective at NGA is to provide a college preparatory education utilizing a platform that supports strong academic achievement. We not only encourage our students to do and be their best, but we also encourage each other as parents/educators to do the same. To achieve this goal, each of us play a role in our quest to provide a quality education to our students.

Family Participation

At NGA, families are divided into three tiers. Tier I families (or drop-off families) are families that do not teach or co-teach in any of our classes. Tier II and Tier III families (or participating families) help teach or co-teach.

Tier I (Drop-off) Family

Tier I families are not required to teach. Students in these families can be dropped off and picked up, during normal school hours. We do not offer early morning drop off or afterschool programs. Our drop-off option is **ONLY** available for upper middle and high school students. Parents of elementary and lower middle school students are asked to remain on campus while their children are on campus.

Tier II and Tier III (Participating) Family

Tier II and Tier III families are our participating families. A participating family is one where the mother and/or father takes on the responsibility of teaching in our classes. Participating families are the backbone of our homeschool co-op as we join forces to fulfill the educational needs of our families. Outside of experiencing the joy of shaping young minds, another benefit of being a participating family is that, on average, a Tier II or Tier III family will spend less per year to educate their children.

Tier II families are asked to teach one class. Tier III families are asked to teach at least two classes. In addition to teaching, families also hold support positions, such as lunch duty, hall monitor, and playground duty. These assignments are in addition to teaching and assisting.

Tier IV Family

Tier IV families are those whose students are enrolled in only our online elective courses. Our online electives are reserved for middle and high school students only.

For more information on the roles of each family please visit our member responsibilities page on our website.

PARENTAL RESPONSIBILITIES

Parents play a key role in making sure their child(ren) receive the best education possible. Know that no one is perfect, so parents are not expected to be. However, there are a few key things that are needed to homeschool successfully.

- Ensure child(ren) attends class(es) regularly. Students are expected to show up regularly for class and be on time. Students need consistent instruction in order to be successful and master course concepts.

- Have a teaching home - A teaching home provides a rich environment for learning. Parents are involved and see themselves as the primary educator for their children. Their schedules allow time to learn, practice, and explore.
- Supervise - Parents need to be present to facilitate learning, answer questions, and ensure all homework assignments are completed and submitted on time.
- Grade homework assignments - Parents are expected to grade some of the homework assignments. Classes, such as math and grammar, require the parents to grade homework and make sure students are correcting problems that were incorrect. Homework should be graded consistently so that the student keeps up with understanding the material.
- Obtain Materials - Parents should make sure that their child(ren) has access to all required books and supplies for each class as soon as possible at the beginning of the school year.
- Be encouraging - It's important to encourage and inspire students. We want our students to know that we believe in them and are here to support their efforts.

TEACHER RESPONSIBILITIES

At NGA, participating parents teach in various classes. The goal of NGA teachers is to work hard to help our students develop personal skills and achieve educational goals. Effective teachers must be willing to take on the unique challenges and requirements of homeschooling. At NGA, each teacher is expected to be mindful of their responsibilities. Some of these are:

- Be qualified - Georgia law requires that a person have a high school diploma in order to homeschool their children. Many of the teachers at NGA have college degrees and/or years of experience in homeschooling.
- Understand our grading system - All teachers will have use of Thinkwave, our grading system, to post assignments, grades, student comments, and messages. Teachers receive training and are expected to understand how to use the system.
- Attend class regularly - Teachers are expected to show up regularly and on-time for class. Students need consistent instruction in order to be successful and master course concepts. Teachers are asked to schedule appointments and other activities on non co-op days as much as possible.
- Create and implement lesson plans, if applicable - Having lesson plans will ensure that the students stay on track throughout the school year.
- Post assignments - Teachers are expected to post assignments on time for each class. Posting on time allows parents and students an opportunity to schedule their day to ensure completion of the assignments.
- Grade assignments - Teachers typically grade quizzes, tests, and some homework assignments. These assignments should be graded in a timely manner.
- Be encouraging - It's important to encourage and inspire students. We want our students to know that we believe in them and are here to support their efforts.

The following Statement of Understanding and Cooperation is signed by the student's parents or guardians certifying the following:

1. We have read and understand the Student Conduct Agreement. We will discuss the school's expectations for its students with our child(ren) who are of understanding age.
2. We understand that there are responsibilities for NGA parents and teachers. We acknowledge our agreement with these responsibilities and assume cooperation with NGA to ensure compliance.

3. We understand that as parents one of our roles is to ensure our students comply with all NGA policies and procedures. We understand that NGA may take disciplinary action for non-compliance with these policies.
4. We recognize the importance of a common bond of understanding and cooperation that must exist between the parent, school, and student. We pledge our cooperation in being knowledgeable about our child's work and we will work to encourage and assist our child with studies in the home if necessary.
5. We will see that our child(ren) abides by all conduct and dress standards during the entire school year and through the last day of school. We understand that our child may be sent home if not dressed appropriately.
6. We will carefully read any school communication that may be sent home to us, including warnings or discipline notices, and will cooperate with the school in corrective measures.
7. We understand that the enrollment period is for one school year (August-April), and tuition is divided into eight monthly payments. If our student is withdrawn or is dismissed for disciplinary reasons, we are still financially obligated to pay the full tuition rate for the year. We understand and acknowledge NGA is financially obligated to staff to employ them through our tuition costs for a full school year.
8. Any information we have given to the school is confidential and used for school purposes only, and is not to be released to any person, agency, or organizations without our expressed written consent. We understand also that all such records are the property of NGA and that only such information which is normal and necessary for our child's transfer to other schools will be released. We will not hold the school or the agents thereof liable for the contents of our child's files.
9. The school maintains the right to withhold all other accumulated materials. We understand that no records, including transcripts, will be released if any balance remains on our child's account.
10. In full cooperation with the school, we will attend Orientation and Parent-Teacher Conferences, and necessary Town Hall Meetings.
11. We assume all responsibility, including financial, for any damage our child may do to church or school property. We understand that damage to such property may also result in disciplinary action for the student.
12. As stated in the Fee Agreement forms, we pledge to our financial obligations to NGA on the due date and understand that a late fee of \$25 may be assessed when payment is not received by the 16th of each month.
13. We understand that it is the policy of the school to make no refunds on administration fees, registration charges, class fees, or curriculum costs.
14. We do not hold NGA or any administration/staff liable if our child becomes ill during the school year with any illness, including Covid-19. We also promise to not knowingly send our sick child(ren) to school, to ensure the health and safety of all families attending NGA, teachers, and volunteers.
15. In accordance with the policies stated in the Student Handbook, we understand that the teachers and the administration are hereby given full discretion in the discipline of our child(ren). We understand that if our child(ren) are beyond the control of the school officials, it is our responsibility to bring them into compliance with the school's expectations.

16. We understand that NGA reserves the right to withdraw, suspend, or expel any child who fails to comply with the established regulations and discipline policy, or whose financial obligation remains unpaid after 30 days.

17. Should, for whatever reason, legal action be taken against NGA or any staff thereof on our child's behalf, and the school or its agents not be found at fault, we agree to pay all attorney fees, court fees, damages, or other costs that NGA or its agent should incur to defend itself against such legal action.

18. We give permission for NGA to use any appropriate photograph of my child in any advertisement, brochure, newspaper release, or any other type of promotional material, publication, or NGA event. We release NGA from any claims for compensation for the use of said photographs.

Parents' Pledge

We have been given the opportunity to ask question and we acknowledge that we have read and understand the Parent/Teacher Statement of Cooperation. We acknowledge that participation in classes and activities at NGA by my child(ren) is voluntary. We acknowledge and agree that we will comply with all policies, rules, as related to my families' participation in NGA classes and activities.

Parent's Signature _____ Date _____

Parent's Signature _____ Date _____

Contact Cell # _____ Contact Email _____

Child(ren):

Child #1 Name (print) _____ Grade: _____

Child #2 Name (if applicable) _____ Grade: _____

Child #3 Name (if applicable) _____ Grade: _____

Child # 4 Name (if applicable) _____ Grade: _____

Child # 5 Name (if applicable) _____ Grade: _____



2022 - 2023 Student Conduct Agreement

At New Generation Academy (NGA), we want every student to succeed, and we are committed to working with you and your parents or guardians to ensure that you can learn and grow in a safe and supportive environment. We encourage you to take advantage of all NGA has to offer and to accept the many challenges you will face with interest and enthusiasm. Throughout your academic years, expectations of responsibility and leadership will increase. We hope that with clear expectations, a strong instructional program, and the support of your family and teachers, you will make the most of your experience.

STUDENT RESPONSIBILITIES

Students play a role in their success. Know that no student is perfect, and they are not expected to be. However, there are a few key things that are needed to homeschool successfully. For NGA readiness, students are expected to...

- Reflect Jesus - in action and speech
- Willingly abide by NGA policies, expectations for conduct, dress code, and classroom rules, as provided in our Student Handbook
- Conduct themselves in a manner which will promote their own health and safety as well as that of others
- Understand that disciplinary actions will be taken if policies are not followed
- Attend classes regularly and perform to the best of their ability in all areas - Students are expected to show up regularly for class and be on time. Students need consistent instruction in order to be successful and master course concepts.
- Complete homework assignments and turn in on time - Completing homework assignments allows students to practice class concepts and helps allow for understanding and mastering material. Late points will be assessed for all assignments that are late. Assignments not received within four co-op days of the due date will not be accepted and the student will receive a zero.
- Be honest and truthful - Students considered cheating will receive disciplinary action from the school.
- Respect those in authority and fellow teachers, parents, students, and volunteers

While these standards are expected from all students, it needs to be understood that we are far more interested in the student’s spirit and attitude than outward conformity to the standards with a rebellious spirit. The student should know that attitude is equally important as actions.

Child #1 Name (print) _____ Grade: _____

Child #2 Name (if applicable) _____ Grade: _____

Child #3 Name (if applicable) _____ Grade: _____

Child # 4 Name (if applicable) _____ Grade: _____

Parent’s Signature _____ Date _____



NGA Tuition and Fees Agreement Form 2022-2023

NGA requires a Tuition and Fees Agreement for enrollment. We rely solely on the tuition and fees income to fulfill financial obligations, including paying volunteers and teachers. NGA is a non-profit organization and operates on an annual cycle, setting tuition and fee rates and committing to financial obligations in advance of tuition payments received. We would like each family to recognize and understand the financial commitment required when joining New Generation Academy (NGA). We believe that a good education should be attainable and affordable. Our goal is to provide a solid educational platform for our students at a reasonable price. The cost of attendance is made up of a number of factors: the registration fee, an admin fee, monthly tuition, books or course fees, and supplies. Monthly tuition reflects an 8-month payment schedule from September to April.

NGA’s affordability does not lessen the quality of the program. Classified as an “Accredited with Quality” school with the Georgia Accreditation Commission, New Generation Academy strives to provide a quality education for our students at a cost that is not only affordable but attainable. Quality education is provided by using strong curricula and having capable parents who are willing to come together to ensure success for our children. The following table presents a breakdown of the Cost of Attendance:

2022 - 2023 NGA Payment Structure

Tier ¹	Parental Involvement	Applicable Students	Annual Admin Fee ²	Monthly Tuition 1st Student ³	Monthly Tuition Additional Student(s)	Books and Supplies ⁴ (per student)
Tier I	Parents do not teach any classes	Reserved for Families of Drop-off Students (Upper Middle & High School ONLY)	\$200	\$60 per class per month per student. Students taking a full load will get one class free of charge.	Tier I siblings will receive a 10% sibling discount	Families are responsible for obtaining class books and materials. Total cost depends on grade level and condition of materials.
Tier II	Parents teach one class	All grade levels	\$200	\$45 per class per month for the first student.	Tier II siblings will receive a 25% sibling discount	Families are responsible for obtaining class books and materials. Total cost depends on grade level and condition of materials.
Tier III	Parents teach two or more classes	All grade levels	\$200	Monthly tuition is \$100 for families where parents teach at least two classes	All Tier III siblings are free.	Families are responsible for obtaining class books and materials. Total cost depends on grade level and condition of materials.
Tier IV	Electives ⁵ Only	Middle and High School Students	\$200	\$60 per class per month per student.	Siblings are charged the same as 1 st student	Families are responsible for obtaining all supplies, as well as course fees.

*** Notes:** **1.** The tier structure for NGA is based on parental involvement. Families who teach pay a lower monthly rate. **2.** The Annual Admin Fee may be paid in installments (four payments of \$50 each), if so desired. There is no charge for this option. **3.** The first student is the student in the family taking the most classes (regardless of grade). **4.** The cost of the books and supplies are typically lower with the lower-level classes, such as Kindergarten and 1st grade. Prices of books tend to rise with the gradual increase of concept complexity. Parents are encouraged to purchase used books whenever possible. **5.** Middle and high school students in this group are students who are enrolled in ONLY our online elective courses.

Stated prices are tentative and based on variable costs that may change for the 2022-2023 school year.

FINANCIAL POLICY

1. At New Generation Academy, families are divided into tier groups and have two options for parent participation and tuition. Costs for tuition and fees are subject to change.
2. Each year, monies paid directly to New Generation Academy include the Registration Fee, the Admin Fee, monthly tuition (paid September through April), and course fees.
3. The family registration charge must be paid when the Registration Form is submitted. This is a non-refundable charge. The early-bird registration fee is \$60 if paid by Friday, July 15th. Between July 15th and August 19th, the registration fee is \$75. The late registration fee is \$100 if paid after August 19th.
4. If a student leaves before the end of the term for any reason whatsoever (either voluntary withdrawal or expulsion), I understand full tuition for the year is still due. In the event of said termination, I will not expect transcripts or other school records to be release until full payment is made.
5. In calculation tuition where there is more than one child in the family, the oldest child is considered the first, second oldest the second, etc.
6. Fees paid directly to NGA should be made via PayPal. The monthly tuition payments are due by the first of each month, with payments due from September to April. Payments not made by the 16th of every month will be charged a late fee of \$25 on their account.
7. No student will be allowed to continue if the tuition payment is thirty (30) days past due the 1st of the month until the balance is made current, or satisfactory arrangements are made with the leadership team. If your child(ren) come to school and their bill is not paid, they will not be allowed to attend classes.
8. Payments for families of junior and senior high students must be current for the students to take semester exams in December, final exams in April, receive report cards, or participate in award programs or graduation exercises.

By signing this form, you are stating that you:

- Understand that NGA has expenses, including rent and overhead, and the monthly tuition and applicable fees are critical to the payment of these monthly expenses.
- Understand that it is important for all payments be paid in full and on time. I understand the tuition is due on the first of each month and considered late on the sixth of the month.
- Understand that if I have challenges making any payments on time, I agree to consult with the financial advisor to settle my account.
- Understand that this payment arrangement is made at the discretion and cooperation of NGA's Financial Team, and I agree to adhere to this agreement.
- Understand that non-compliance to this agreement may result in late fees, loss of participation in co-op activities, or my family not being able to participate in classes at NGA.

NGA TUITION AND FEES PAYMENT AGREEMENT

I, the parent/guardian, verify by signing on the appropriate spaces below that I understand, and agree to follow and to be held accountable to the above payment agreement specifications.

Parent's Name (print) _____

Parent's Signature _____ Date _____

Finance Team Rep:

Signature _____ Date _____



NGA Admin Fee Payment Agreement Form 2022-2023

New Generation Academy (NGA) believes that a good education should be attainable and affordable. Though the total cost is made up of a number of fees and expenses, this agreement focuses on the Admin Fee. This fee helps cover co-op expenses such as our insurance, grading system, license, etc. All NGA families are asked to pay an Admin Fee.

The Admin Fee for all families is a one-time charge of \$200. This agreement form allows the signing family/parent to pay the Admin fee in installments. There is no charge for this option. The Admin Fee can be broken into four of \$50 each. Families choosing to pay the Admin Fee in installments must choose between the above options and discuss the specifics with the Finance Team prior to approval.

This Admin Fee Payment Agreement is made between NGA and _____ (parent name) and will be four payments of \$50 each due each month beginning September 2022. Payments should continue until the Admin Fee has been paid in full - by December 2022. These payments are to be made each month in addition to the monthly tuition; therefore, the NGA late fee policy will be applied to Admin Fee installation payments. Payments towards the Admin Fee made after the 15th of each month will incur a late fee of \$25.

By signing this form, you are stating that you:

- Understand that the Admin Fee is critical to the payment of NGA monthly expenses.
- Understand that it is important for the Admin Fee installments be paid in full and on time. I understand the installment payment is due on the first of each month and considered late on the sixth of the month.
- Understand that if I have challenges making any payments on time, I agree to consult with the financial advisor to settle my account.
- Understand that this payment arrangement is made at the discretion and cooperation of NGA's Financial Team, and I agree to adhere to this agreement.
- Understand that non-compliance to this agreement may result in late fees, loss of participation in co-op activities, or my family not being able to participate in classes at NGA.

ADMIN FEE PAYMENT AGREEMENT

I, the parent/guardian, verify by signing on the appropriate spaces below that I understand, and agree to follow and to be held accountable to the above payment agreement specifications.

Parent's Name (print) _____

Parent's Signature _____ Date _____

Finance Team Rep:

Signature _____ Date _____



Student Registration and Application

Thank you for your interest in NGA. As a homeschool co-op, we are a group of like-minded families who meet and work cooperatively to achieve the educational goals for our families. We are looking forward to the upcoming school year and are excited you and your family plan to join us. For the 2022-2023 school year, we will continue to meet two days per week - following a hybrid model in that we will meet face to face on Tuesdays and virtually on Thursdays. Our virtual classes will be taught LIVE via Zoom.

Classes offered the upcoming school year include the following:

➤ **Elementary**

Pre-K/K

Enrichment
Language Arts
Math
History
Arts & Crafts
General Science

1st - 3rd

Abeka 1
Abeka 2
Saxon Intermediate 3
K/1st Language Arts
2nd - 3rd Language Arts
2nd - 3rd Writing Lab
1st - 3rd Georgia History
1st - 3rd Astronomy
1st - 3rd Beginning Art

4th - 5th

Saxon Intermediate 4
Saxon Intermediate 5
4th - 5th Language Arts
4th - 5th Writing Lab
4th - 5th Georgia History
4th - 5th Astronomy
4th - 5th Beginning Art

➤ **Middle School**

6th - 8th

Saxon Math 7/6
Saxon Math 8/7
Grammar 6
Grammar 7
Analytical Grammar I
MS Devotions
MS Literature / Writing Lab
MS Astronomy
MS Georgia History
Web Development
World Language Lab (TBD)

➤ **High School**

9th - 12th

Saxon Algebra I
Saxon Algebra II
Geometry
Analytical Grammar I/II
Grammar III w/Writing and Test Prep
SAT Test Prep (TBD)
HS Devotions
HS Literature / Writing Lab
HS Zoology (TBD)
HS Economics/American Gov't
Web Development
World Language Lab (TBD)

As noted in the tables above, we offer classes in math, language arts, science, history, as well as electives. Along with a language course, we will also offer another computer class as part of our electives. Our Web Development course is geared towards middle and high school students and will teach students how to create their own web pages using HTML and CSS. To participate in this course, students do NOT need prior programming knowledge. Students merely need to have typical computer usage skills prior to starting this course. Both classes will be taught virtually - no need to drive to Fayetteville if you're interested in just the electives.

Parents can sign their child(ren) up for as many or as few classes as desired. Only interested in electives? That's fine. Only concerned about math and science? That's okay too. Students can take classes on a full-time or part-time basis.

To register, we ask each family to complete the following steps:

1. Q & A Session: The first step in the Enrollment Process, is a Q & A session. Until further notice, our face-to-face Open House events have been suspended. In lieu of our usual Open House events, families are encouraged to contact us to schedule a Q & A Session with a member of our leadership team. To schedule a Q & A session, please call us at 678-429-4204 or contact us via email at ngacoopgroup@gmail.com to schedule. Interested families are encouraged to read through our website, including our frequently asked questions page, for more information.

2. Attend a campus tour: Prior to the beginning of the upcoming school year NGA will conduct campus tours for those families who have completed an Q & A session and who are interested in finding out more. At the end of the Q & A session, interested families can schedule a campus tour by contact us via email at ngacoopgroup@gmail.com.

3. Complete the online registration form and submit registration fee. Instructions for the online registration form will be provided during the campus tour. For those families who are not interested in a campus tour, the registration link can be provided following the Q and A session. For the 2022-2023 school year, the Registration and Application Form must be submitted electronically utilizing the link to the Google Form.

4. For new families, after registration, someone from our leadership team will contact you in regards to your registration to welcome you to the family and to address any additional questions you may have. Discussion will include possible student assessment.

Please take note of the following dates:

Important Upcoming Dates for the 2022 - 2023 school year:

- | | |
|------------------------------|----------------------------|
| • Friday, July 15, 2022 | Early registration ends |
| • Friday, August 19, 2022 | Regular registration ends |
| • Tuesday, August 23, 2022 | Parent/Student Orientation |
| • Wed., August 31, 2022 | Admin Fee due |
| • Friday, September 2, 2022 | Late registration ends |
| • Tuesday, September 6, 2022 | First full day of school |

2022-2023 NGA Class Schedule *** Tuesdays (On Campus) & Thursdays (ZOOM)**

NOTE: All classes listed are tentative. Offerings are based on course enrollment.

	9:00 - 10:00	10:10 - 11:00	11:10 - 12:00	12:00 - 1:00	1:00 - 2:00	2:10 - 3:00	3:10 - 4:00
Pre-K K	<u>PreK/K Math</u>	<u>PreK/K Language Arts</u>	<u>PreK/K Enrichment</u>	Lunch / Recess	<u>PreK/K GA History</u>	<u>PreK/K Gen Science (TBD)</u>	<u>PreK/K Art</u>
Grades 1, 2 & 3	<u>Abeka 1</u> <u>Abeka 2</u>	<u>Lang. Arts K/1</u>	<u>1-3 Lang Arts Skill Bldg.</u>	Lunch / Recess	<u>1-3 GA History</u>	<u>1-3 Astronomy</u>	<u>1-3 Beginning Art</u>
	<u>Saxon Inter 3</u>	<u>Language Arts 2-3</u>					
	9:00 - 10:00	10:10 - 11:00	11:10 - 12:00	12:00 - 1:00	1:00 - 2:00	2:10 - 3:00	3:10 - 4:00
Grades 4 & 5	<u>Saxon Inter 4</u> <u>Saxon Inter 5</u>	<u>Language Arts 4-5</u>	<u>Lang. Arts Skill Bldg. / Writing Lab 4-5</u>	Lunch / Recess	<u>4-5 GA History</u>	<u>4-5 Astronomy</u>	<u>4-5 Beginning Art</u>
	9:00 - 10:00	10:10 - 11:25	11:35 - 12:00	12:00 - 1:00	1:00 - 2:00	2:10 - 3:00	3:10 - 4:00
Grades 6, 7 & 8	<u>Grammar 6</u> <u>Grammar 7</u> <u>Analytical Grammar I</u>	<u>Saxon Math 7/6</u> <u>Saxon Math 8/7</u>	<u>MS/HS Devotions</u>	Lunch / Recess	<u>MS GA History</u>	<u>MS Lit & Writing Lab</u>	<u>MS Astronomy</u>
	9:00 - 10:00	10:10 - 11:25	11:35 - 12:00	12:00 - 1:00	1:00 - 2:00	2:10 - 3:00	3:10 - 4:00
High School	<u>Analytical Grammar II</u> <u>Grammar III w/Writing and SAT Prep</u> <u>HS SAT Prep (TBD)</u>	<u>Saxon Algebra I</u> <u>Saxon Algebra II</u> <u>Saxon Advanced Math (year 1) / Geometry</u>	<u>MS/HS Devotions</u>	Lunch / Recess	<u>HS American Gov't/Econ</u>	<u>HS Lit & Writing Lab</u>	<u>HS Zoology</u>

Electives (taught via Zoom) - MS/HS World Language Lab and MS/HS Web Development Course



2022 - 2023 Admissions Policy

NGA admits students of any race, color, or national or ethnic origins to all rights, privileges, programs and activities generally accorded or made available to enrolled students at the school. NGA does not discriminate on the basis of race, color, or national or ethnic origin in administration of the educational policies, admission policies or academic, and other various school-administered programs. For enrolling:

1. The Registration and Application for Enrollment must be made by the parents or guardians of any student seeking enrollment to NGA. All applications for enrollment will be reviewed by school administration.
2. The parents/guardians must sign the “Statement of Understanding and Cooperation” and children enrolling in middle and high school (grades 7 through 12) must sign the “Student Conduct Agreement” each year they attend.
3. For new families, a meeting with the parents or guardians, the student, and the administration is necessary for enrollment.
4. As a private institution, NGA reserves the privilege of setting and maintaining its own standards of student conduct dress. The school may also refuse admittance to anyone it so chooses, and may suspend or expel anyone it so chooses, and may suspend or expel anyone who violate, in action or attitude, the chosen standards.
5. To be considered for Pre-Kindergarten (K4), an applicant must be four years old by October 1st of that year. All applicants for kindergarten must be five years old by October 1st of that year. Exceptions may be made after testing and evaluating by the Administration Team and will be handled on a case-by-case basis.

By applying for enrollment to New Generation Academy, the Parents’/Guardians’ understand that:

1. Registration fee is not refundable for any reason and must accompany the application. Please check Financial Policy for amounts and due dates.
2. NGA reserves the right to dismiss my child for not cooperating with the educational processes and procedures set forth, either in attitude or in action
3. Tuition payments must be made no later than the 1st of each month and are subject to a late fee of \$25 after the 16th of each month.
4. Attendance at orientation, conferences, and town hall meetings is crucial to the success of my child.
5. My child has permission to participate in all school activities and absolve the school from any liability for ourselves and our child because of any accident or injury that occurs.
6. For drop-off students, in the case of accident or injury, I understand NGA will first try to contact me, second the emergency contacts, but if these efforts fail, I authorize the school to take the appropriate action necessary for the well-being and safety of my child.
7. Final acceptance in the grade level requested for my child is subject to review and evaluation of records submitted and course testing, followed by an interview with the administration.

Parent’s Name (print) _____

Parent’s Signature _____ Date _____



New Generation Academy 2022/2023
COVID-19 Waiver, Release, and Assumption of Risk Form

According to the World Health Organization (WHO), the Coronavirus disease (COVID-19) is an infectious disease caused by the SARS-CoV-2 virus. COVID-19 and some variants are extremely contagious and are believed to spread mainly from person-to-person contact. WHO states that the best way to prevent and slow down transmission is to be well informed about the disease and how the virus spreads.

At NGA, we continue to regard the health and safety of our students, parents, and teachers to be one of our top priorities. We would like to emphasize that we take the issue of safety in our classes very seriously. As the situation with the coronavirus has been rapidly evolving, we continue to monitor developments from the CDC and the Georgia Department of Public Health in the spread of the coronavirus with a focus on its potential impact on our school. We continue to prioritize the safety of our students, parents, and teachers as we do our part to help reduce the spread of the coronavirus in our state.

For the 2022-2023 school year, NGA has elected to follow a hybrid model for class meeting days. We will continue to have classes twice per week: students will meet face to face on campus on Tuesdays and meet virtually via Zoom on Thursdays. Although NGA has put in place protective measures to reduce the spread of COVID-19, the academy cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending any program may increase a person’s risk of contracting COVID-19.

I acknowledge that my child(ren)’s physical attendance at NGA is wholly voluntary. By signing this form, I acknowledge the contagious nature of COVID-19 and specifically and voluntarily assume all risks and hazards that my child(ren) and I and other members of my household may be exposed to or infected by COVID-19 through our attendance during the COVID-19 pandemic, and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I acknowledge that through our attendance, my child(ren) and I will be associating with staff and other children and may acquire COVID-19 notwithstanding any precautions taken by the school. I understand that, based on the inherent natures of children and children’s activities, it is likely impossible to prevent all potential sources of transmission of COVID-19 despite all reasonable efforts of NGA. I acknowledge that the school cannot absolutely control the conduct of its students, guarantee that they or their parents will follow safety protocols and procedures, or prevent infected students from attending and potentially spreading COVID-19 to my child or me, directly or indirectly.

I certify that, as of the date of my signature, my child is in good health and has no fever - a temperature of 100.4 degrees Fahrenheit or higher. I further certify that my child(ren) currently has none of the known symptoms associated with COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea. I further certify that I will prevent my child from physically attending school if my child develops any of these symptoms or any other symptoms of illness, whether or not I believe it’s related to COVID-19. I will also

notify the school and not permit my child to attend if my child tests positive for COVID-19. My child and I will follow all COVID-19 protocols and procedures adopted by NGA.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren), myself, or members of my household including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) or members of my household may experience or incur in connection with our attendance at NGA.

To the fullest extent permitted by law, on my behalf, and on behalf of my child(ren) and members of my household, I hereby release, covenant not to sue, discharge, and hold harmless NGA, its staff, and representatives, of and from any and all claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto as a result of our attendance at NGA or relating in any way to any damage, injury, trauma, illness, loss, or death that may occur to my child, me, or my household members as a result of the COVID-19 pandemic. I understand and agree that this release includes any claims based on the actions, omissions, or negligence of NGA, whether a COVID-19 infection occurs before, during, or after participation in NGA.

The safety of our students, teachers, volunteers, and visitors is a top concern of NGA. To prevent the spread of COVID-19 and reduce the potential risk of exposure to all parties, we are conducting a simple screening questionnaire with this waiver. Your participation is important to help us take precautionary measures to protect you, your child(ren) and everyone on campus. Please circle your answers.

1. Have you or your child had close contact with or been diagnosed with COVID-19 within the 14 days?
YES / NO
2. Have you or your child experienced any of the symptoms below in the last 14 days? YES / NO
(fever, chills, cough, sore throat, respiratory illness, difficulty breathing, or loss of taste or smell)
3. If my child(ren) develop(s) any of the above symptoms I will keep them home, notify the school and seek medical care to obtain a physician’s note stating it is safe to return to participation. YES / NO

** If the answer is “yes” to questions 1 or 2, access to campus activity will be denied until a physician’s note is delivered to a member of our leadership team.

Parent’s Name (print) _____

Parent’s Signature _____ Date _____

Parent’s Name (print) _____

Parent’s Signature _____ Date _____

GEORGIA HOMESCHOOL DECLARATION OF INTENT

Info taken from the GA Dept of Education website:

Registering and Rules for Home School

Georgia's home study law (O.C.G.A. § 20-2-690) requires homeschool parents/guardians to provide a basic academic educational program which includes the five content areas - Mathematics, English Language Arts, Science, Social Studies, and Reading. You may also teach other content areas.

You must submit a Declaration of Intent (DOI) by September 1st or within 30 days after a home study program is established. You may employ a tutor. Parents must have a high school diploma or GED.

The Georgia Department of Education (GaDOE) has a very limited role related to home school. The Georgia Department of Education is only responsible for maintaining the Declaration of Intent records.

To complete the Declaration of Intent online, please visit the following website:

<https://www.gadoe.org/Curriculum-Instruction-and-Assessment/Pages/Home-Study-DOI.aspx>

Declaration of Intent forms must be submitted by the parent or guardian only. The GaDOE will not accept third party DOI submissions. The DOI should be submitted electronically, if possible. However, you may also submit the DOI by mail, email, or fax. After the Declaration of Intent form is submitted electronically you will be prompted to save and print a copy of the form for your records. However, you will not receive any confirmation from the GaDOE that your Declaration of Intent form was received.

The DOI is the only document you are required to submit to the Georgia Department of Education. The Declaration of Intent form represents confirmation that your child/children are officially registered in Georgia's home study program. Your Declaration of Intent form with the digital signature on the parent/guardian signature line is the official document of the Georgia Home Study Program. This document should be used to obtain driver's license/permits, work permits, post-secondary admission, military enlistment, and for all other entities that require proof of educational enrollment for homeschool students.

Once the child/children are officially registered as a home school student, you as the parent have similar rights and responsibilities of the Local Education Authority (District office). The parent is considered the superintendent, principal, teacher, and you can create and sign any document that relates to the educational needs of your child/children.

If you wish to return your child to public school, you may do so at any time. You can create a withdrawal form and give it to the local school. The local school must validate each content area your child/children took while being enrolled in a home study program. This validation process is unique to each district. If you have questions related to this process, please contact your local school district.

Testing

Students in home study programs shall be subject to an appropriate nationally standardized testing program administered in consultation with a person trained in the administration and interpretation of norm referenced tests. The student must be evaluated at least every three years beginning at the end of the third grade. Records of such tests

shall be retained by the parent/guardian. Please note that the Georgia Milestones, End-of-Grade and End-of-Courses Assessments are not nationally standardized tests. You can search “nationally standardized tests” on the Internet and contact the testing vendor directly or you can contact a home school association in your area to obtain information on test times and test locations.

Pursuant to Georgia law (O.C.G.A. § 20-2-690), the following are requirements for home study programs:

Parents or guardians who wish to teach their children at home in a home study program must annually submit to the Georgia Department of Education a Declaration of Intent to Utilize a Home Study Program by September 1 or within 30 days after a program is established. The Georgia Department of Education will provide for electronic submittal of the Declaration of Intent. The declaration must include the names and ages of the students, the address where the program is located, and the dates of the school year.

Parents or guardians may teach only their own children in the home study program provided the teaching parent or guardian possesses at least a high school diploma or a general equivalency diploma (GED). Parents or guardians may also employ a tutor who holds at least a high school diploma or a GED to teach such children.

The home study program must include, but is not limited to, instruction in reading, language arts, mathematics, social studies, and science.

The school year must include the equivalent of 180 days of at least 4-1/2 hours of instruction per day unless the child is physically unable to comply with this requirement. The instructor shall write an annual progress assessment report in each required subject area for each student. These reports shall be retained for at least three years.